

Fixed Deposit Renewal Request

Date: [Insert Date]

To,
The Branch Manager,
[Bank Name],
[Branch Address],
[City, State, Zip Code]

Subject: Renewal Request for Fixed Deposit in Joint Account

Dear Sir/Madam,

We, [Account Holder 1 Name] and [Account Holder 2 Name], jointly hold a fixed deposit account with your bank under Account Number: [Account Number]. The maturity date of our fixed deposit is [Maturity Date].

We would like to request the renewal of our fixed deposit for another term of [Specify Duration, e.g., 1 year] at the current applicable interest rate. We authorize you to reinvest the principal amount along with the interest earned.

Please confirm the renewal status by sending us the updated deposit receipt to our registered address.

Thank you for your assistance.

Sincerely,
[Account Holder 1 Name]
[Signature if sending a hard copy]
[Account Holder 1 Contact Number]
[Account Holder 1 Email Address]
[Account Holder 2 Name]
[Signature if sending a hard copy]
[Account Holder 2 Contact Number]
[Account Holder 2 Email Address]