

Fixed Deposit Renewal Request

Date: [Insert Date]

To,
The Bank Manager,
[Bank Name],
[Bank Address],
[City, State, Zip Code]

Dear Sir/Madam,

I am writing to request the renewal of my Fixed Deposit that is due on [Insert Maturity Date]. My account details are as follows:

Account Holder Name: [Your Name]
Account Number: [Your Account Number]
Fixed Deposit Amount: [Current Amount]
Maturity Amount: [Maturity Amount]

I would like to renew my Fixed Deposit with an increased amount of [New Amount] for a tenure of [Desired Tenure]. Please find enclosed the required funds and any other necessary documents for the renewal process.

Kindly confirm the renewal and provide me with the updated deposit receipt at your earliest convenience.

Thank you for your assistance.

Sincerely,
[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Contact Number]
[Your Email Address]