

Property Insurance Premium Payment Reminder

Dear [Policyholder's Name],

This is a friendly reminder that your property insurance premium, due on [Due Date], has not yet been received. To ensure continuous coverage of your property, please make the payment by the due date.

Policy Number: [Policy Number]

Amount Due: [Amount Due]

You can make the payment through our online portal or by contacting our customer service at [Customer Service Number].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Insurance Company Name]

[Contact Information]