

Loan Request Letter

Date: [Insert Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this letter finds you well. My name is [Your Name], and I am writing to formally request an unsecured personal loan of [Amount] to help fund my new small business venture, [Business Name]. After conducting thorough market research, I believe my business will thrive and contribute positively to our community.

The funds will be utilized for [briefly outline how the funds will be used, e.g., purchasing equipment, marketing expenses, etc.]. I am confident that my business plan, which I have attached for your review, demonstrates the viability and profitability of [Business Name].

I kindly request your consideration of this loan. I am prepared to discuss this request in detail and can provide any additional information needed to assist in your decision-making process.

Thank you for your time and consideration. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]