

Debt Dispute Acknowledgment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally acknowledge receipt of the debt claim regarding the amount of [Insert Amount] that you have stated I owe. I dispute this claim for the following reasons:

- [Reason 1 for disputing the debt]
- [Reason 2 for disputing the debt]
- [Any additional relevant information or reasons]

Under the Fair Debt Collection Practices Act, I request that you provide me with documentation validating the alleged debt. Please send me the required information at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]