

Request for Low-Income Utility Support

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Dear [Utility Company Representative],

I am writing to formally request assistance with my utility bills through your low-income support program. Due to [briefly explain your situation, e.g., job loss, medical expenses], my financial situation has become difficult, and I am struggling to pay my monthly utility bills.

I would appreciate any information regarding eligibility and the application process for your assistance program. Enclosed with this letter are my [mention any required documents, e.g., income statements, identification], which I hope will support my request.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]