

Letter of Documentation Submission

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I am writing to submit my documentation for the Low-Income Utility Aid program. As a low-income individual/family, I am seeking assistance with my utility bills to ensure that I can maintain essential services.

Attached to this letter are the following documents:

- Proof of Income (e.g., pay stubs, tax returns)
- Utility Bill (most recent)
- Identification (e.g., driver's license, state ID)
- Completed Application Form

Please let me know if there are any additional documents required or if further information is needed. I appreciate your assistance in this matter and look forward to your prompt response.

Thank you for your attention to this request.

Sincerely,

[Your Name]