

# Credit Card Closure Request for Financial Relief

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To,

Customer Service Department

[Bank Name]

[Bank Address]

[City, State, Zip Code]

Subject: Request for Credit Card Closure

Dear Sir/Madam,

I am writing to formally request the closure of my credit card account associated with the number [Last four digits of the card]. Due to recent financial challenges, I believe that closing this account is a necessary step for my financial relief.

I kindly ask you to process this request at your earliest convenience. Please confirm the closure of my account via email or at my contact number listed above.

Thank you for your assistance.

Sincerely,

[Your Name]