

# Mobile Banking Access Request for Business Account

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Company Name]  
[Company Address]  
[City, State, Zip Code]

To,  
The Bank Manager,  
[Bank Name]  
[Bank Address]  
[City, State, Zip Code]

Dear [Bank Manager's Name],

I am writing to formally request access to mobile banking services for our business account, which is held under the name [Your Company Name] with the account number [Account Number].

As our business continues to expand, having mobile banking access will allow us to manage our finances more efficiently and make timely decisions. We would appreciate your assistance in facilitating this request.

Thank you for your attention to this matter. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information.

Best regards,  
[Your Signature (if sending a hard copy)]  
[Your Printed Name]  
[Your Position]