

Utility Fixed Billing Agreement

Date: [Insert Date]

[Customer Name]

[Customer Address]

[City, State, Zip Code]

Dear [Customer Name],

We are pleased to inform you that your application for the Utility Fixed Billing Program has been approved. This program allows you to receive a consistent monthly bill amount based on your average usage, helping you manage your utility expenses more effectively.

The details of your Fixed Billing Agreement are as follows:

- Monthly Fixed Amount: \$[Insert Amount]
- Start Date: [Insert Start Date]
- End Date: [Insert End Date]

Please sign and return this letter by [Insert Return Date] to confirm your acceptance of the terms outlined above.

Thank you for choosing our services. If you have any questions, feel free to contact us at [Insert Contact Information].

Sincerely,

[Your Name]

[Your Title]

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]