

Request for Utility Fixed Billing Program

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Dear [Utility Company Representative],

I am writing to formally request participation in the Utility Fixed Billing Program. As a customer, I am interested in options that would allow for a more predictable monthly budgeting plan for my utility expenses.

My account number is [Your Account Number]. I believe that the Fixed Billing Program would greatly assist me in managing my finances more effectively. I have been a loyal customer since [Year] and appreciate the services provided by your company.

Please let me know the steps required to enroll in the program and any additional information you may need from my side.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]