Credit Card Fraud Notification

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]

Customer Service
[Bank Name]
[Bank Address]
[City, State, Zip Code]

Dear Customer Service,

I am writing to report unauthorized transactions on my credit card account. My name is [Your Name], and my credit card number (the last four digits) is XXXX-XXXX-XXXX-[Last Four Digits].

Upon reviewing my recent statements, I noticed the following transactions that I did not authorize:

- Transaction 1: [Description] Amount: [Amount] Date: [Date]
- Transaction 2: [Description] Amount: [Amount] Date: [Date]
- Transaction 3: [Description] Amount: [Amount] Date: [Date]

These transactions are fraudulent and I request immediate investigation into this matter. Please cancel my current card and issue a new one to prevent further unauthorized use.

Thank you for your prompt attention to this matter. I look forward to your swift response.

Sincerely,

[Your Signature (if sending a hard copy)] [Your Printed Name]