

Request for Bank Account Name Change

Date: [Insert Date]

To,
The Manager,
[Bank Name],
[Bank Address],
[City, State, Zip Code]

Dear Sir/Madam,

I am writing to request a change of name on my bank account due to my recent marriage. My details are as follows:

Account Holder Name (Before Marriage): [Your Old Name]

Account Number: [Your Account Number]

As of [Marriage Date], I have changed my name to [Your New Name]. I kindly request you to update my bank account details accordingly.

Enclosed with this letter is a copy of my marriage certificate as proof of the name change. Please let me know if you require any further information or documentation.

Thank you for your assistance in this matter.

Sincerely,
[Your New Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]