

# Wire Transfer Authorization for Recurring Payments

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, ZIP Code]

Subject: Authorization for Recurring Wire Transfer Payments

Dear [Recipient's Name],

I, [Your Name], hereby authorize [Your Bank's Name] to perform the following recurring wire transfer payments from my account:

**Account Holder Name:** [Your Name]

**Account Number:** [Your Account Number]

**Bank Name:** [Your Bank's Name]

**Transfer Amount:** [Amount] USD

**Frequency:** [Weekly/Monthly/Quarterly]

**Start Date:** [Start Date]

**End Date (if applicable):** [End Date]

**Recipient's Bank Details:**

**Recipient's Name:** [Recipient's Name]

**Account Number:** [Recipient's Account Number]

**Bank Name:** [Recipient's Bank Name]

**Routing Number:** [Recipient's Bank Routing Number]

This authorization will remain in effect until [Specify End Date or "further notice"]. I understand that I may revoke this authorization at any time by providing written notice to [Your Bank's Name].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]  
[Your Phone Number]