

# Wire Transfer Authorization Letter

Date: [Insert Date]

To: [Bank Name]

Address: [Bank Address]

Dear [Bank Manager's Name],

I, [Your Name], holding account number [Your Account Number], hereby authorize the transfer of funds as detailed below:

## Transfer Details:

- Recipient Name: [Recipient's Name]
- Recipient Bank: [Recipient's Bank Name]
- Recipient Address: [Recipient's Bank Address]
- Amount: [Transfer Amount]
- Currency: [Currency Type]
- Transfer Date: [Date of Transfer]
- Reference: [Any Reference if applicable]

I understand that the bank will process this transfer and that I am responsible for ensuring that the account details provided are accurate. I also confirm that I have sufficient funds in my account to cover this transfer.

Thank you for your assistance in this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Contact Information]