

Unrecognized Debit Report

Date: [Insert Date]

To: [Bank/Financial Institution Name]

From: [Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Subject: Report of Unrecognized Debit on Account

Dear [Customer Service Team/Contact Name],

I am writing to formally report an unrecognized debit that has occurred on my account, [Your Account Number], on [Date of Transaction]. The details of the transaction are as follows:

- **Transaction Date:** [Date]
- **Transaction Amount:** [Amount]
- **Transaction Description:** [Description]

I do not recognize this transaction and would like to investigate its origin. Please provide me with any pertinent information regarding this debit and assist in resolving this matter as soon as possible.

Thank you for your attention to this urgent issue. I look forward to your prompt response.

Sincerely,

[Your Name]