

# To Whom It May Concern,

My name is [Your Name], and I am writing to formally report unauthorized activity on my account ([Account Number] or [Account Name]) with [Bank/Company Name].

On [Date of Unauthorized Activity], I noticed the following transactions that I did not authorize:

- [Transaction Description 1 - Amount - Date]
- [Transaction Description 2 - Amount - Date]
- [Transaction Description 3 - Amount - Date]

These transactions have caused me significant concern and potential financial loss. I request an immediate investigation into these unauthorized activities and reimbursement of the funds.

Attached are any relevant documents and evidence supporting my claim. Please confirm receipt of this letter and advise on the next steps.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]