

# Letter of Authorization for Loan Guarantor Exemption

Date: [Insert Date]

To: [Lender's Name]  
[Lender's Address]  
[City, State, Zip Code]

Subject: Authorization for Loan Guarantor Exemption

Dear [Lender's Name],

I, [Your Full Name], residing at [Your Address], hereby authorize the exemption of my guarantee on the loan taken by [Borrower's Name] with account number [Account Number]. This authorization is granted on the grounds of [reason for exemption].

I request that my name be removed from any obligations related to this loan. Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any further information or documentation.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]  
[Your Title (if applicable)]