

Unauthorized Account Dispute

Your Name: [Your Name]

Your Address: [Your Address]

Your City, State, Zip: [City, State, Zip]

Email: [Your Email]

Date: [Date]

Recipient Name: [Recipient's Name]

Company Name: [Company Name]

Company Address: [Company Address]

City, State, Zip: [City, State, Zip]

Dear [Recipient's Name],

I am writing to formally dispute the unauthorized transactions that have appeared on my account ([Your Account Number]) as of [Date of Unauthorized Transactions]. I did not authorize these transactions, and I am concerned about the security of my account.

Details of Unauthorized Transactions:

- Date: [Transaction Date]
- Amount: [Transaction Amount]
- Description: [Transaction Description]

Please investigate this matter and assist in rectifying it. I would like to have my account secured and all unauthorized charges removed. Attached are any supporting documents for your review.

Thank you for your attention to this serious matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Phone Number]