

Utility Loyalty Reward Eligibility Clarification

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Thank you for being a valued customer of [Utility Company Name]. We appreciate your loyalty and are committed to providing you with the best service possible. This letter serves to clarify the eligibility criteria for our Loyalty Reward program.

Eligibility Criteria:

- Must be an active customer of [Utility Company Name] for a minimum of [X months/years].
- Must have a history of on-time payments.
- Eligible services include [list eligible services, e.g., electricity, water, gas].

If you meet these criteria, you will automatically be enrolled in our Loyalty Reward program, which allows you to enjoy [briefly describe rewards].

If you have any questions or need further clarification, please do not hesitate to contact our customer service at [Customer Service Phone Number] or [Customer Service Email Address].

Thank you for your continued support.

Sincerely,

[Your Name]

[Your Title]

[Utility Company Name]

[Company Phone Number]

[Company Website]