

Letter of Interest Rate Recalibration Information

Date: [Insert Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to inform you about the upcoming recalibration of interest rates that will affect your loan account with us. This adjustment is in accordance with the terms set forth in your loan agreement.

Your current interest rate of [Current Rate]% will be recalibrated to [New Rate]% effective from [Effective Date]. This change reflects [reason for recalibration, e.g., market conditions, changes in the base rate, etc.].

Should you have any questions or require further clarification regarding this change, please do not hesitate to reach out to us at [Contact Information]. We appreciate your understanding and value your continued relationship with us.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]
[Company Contact Information]