

Foreign Currency Exchange Request

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request the exchange of foreign currency for the purpose of facilitating an international investment opportunity.

Details of the Request:

- Currency Type: [Specify Currency]
- Amount to be Exchanged: [Specify Amount]
- Exchange Rate Requested: [Specify Rate, if applicable]
- Purpose of Exchange: [Briefly describe the investment opportunity]

I understand the importance of compliance with all relevant regulations and am prepared to provide any necessary documentation or justification needed for this request.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]