

# Request for Extension of Loan Payment Due Date

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request an extension on my upcoming loan payments for loan account number [Your Loan Account Number]. Due to [brief explanation of your situation, e.g., unforeseen financial challenges], I am experiencing difficulties in making the payment by the due date of [original due date].

I kindly ask if you could grant me an extension of [number of days/weeks requested] to make the necessary payment. I assure you that I am committed to fulfilling my loan obligations and will do my utmost to make the payment as soon as possible within the extended timeframe.

Thank you for considering my request. I appreciate your understanding and support during this difficult time. Please feel free to contact me at [your phone number] or [your email address] should you require any further information.

Sincerely,

[Your Name]