

Letter of Withdrawal from Investment Account

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Financial Institution's Name]

[Financial Institution's Address]

[City, State, Zip Code]

Dear [Financial Institution's Representative],

I am writing to formally request a withdrawal from my investment account ([Account Number]) held at your institution. The purpose of this withdrawal is to cover educational expenses for [specify the educational purpose, e.g., tuition, books, etc.] for [Name of the Student/Yourself].

As per the regulations, I would like to withdraw the amount of \$[Amount] at this time. I kindly ask that you process this withdrawal as soon as possible. Additionally, please let me know if there are any forms or documentation needed to complete this request.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Typed Name]