

Withdrawal Request for Debt Repayment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Investment Firm's Name]

[Firm's Address]

[City, State, Zip Code]

Dear [Investment Firm's Representative's Name],

I hope this letter finds you well. I am writing to formally request a withdrawal from my investment account with the account number [Insert Account Number] in order to facilitate the repayment of my debts.

Due to unforeseen circumstances, I find it necessary to access a portion of my investments to meet my current financial obligations. I would like to withdraw the amount of [Insert Amount] at your earliest convenience.

Please let me know if there are any forms or additional information required to process this request. I appreciate your prompt attention to this matter.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]