

# Loan Modification Approval Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally request a loan modification for my mortgage loan with the account number [Insert Account Number]. Due to [briefly explain your financial hardship, e.g., loss of income, medical expenses], I am facing difficulties in making my current mortgage payments.

I would greatly appreciate your consideration of my request for a modification to the terms of my loan. I believe that a modification would allow me to keep my home and meet my financial obligations more effectively.

Attached are the necessary documents that support my request including [list any attached documents such as income statements, financial hardship letters, etc.].

Thank you for your attention to this matter. I look forward to your prompt response regarding my request for a loan modification.

Sincerely,

[Your Name]