

Mortgage Request Letter

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Lender's Name]
[Lender's Title]
[Bank/Institution Name]
[Bank/Institution Address]
[City, State, Zip Code]

Dear [Lender's Name],

I hope this letter finds you well. My name is [Your Name], and I am a first-time homebuyer interested in obtaining a mortgage to purchase a home. I have done substantial research on the home buying process and am eager to move forward with securing financing.

I am specifically interested in [briefly describe the type of mortgage or loan program you are looking for]. I have been pre-approved for a mortgage amount of [insert amount] and am in the process of identifying suitable properties.

Attached are my financial documentation, including my credit report, income verification, and any other relevant paperwork required for your review.

Thank you for considering my request. I am looking forward to your prompt response and am eager to discuss my options with you further.

Sincerely,
[Your Name]