

Residential Energy Audit Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request a residential energy audit for my home located at [Your Address]. As part of my efforts to enhance energy efficiency and reduce utility costs, I believe that an energy audit would provide valuable insights into potential improvements.

Understanding the current energy consumption patterns and identifying any inefficiencies would greatly assist in making informed decisions regarding upgrades and changes needed to optimize energy usage in my residence.

I would appreciate any information regarding the next steps in the process, as well as any requirements or documentation needed from my side to facilitate the audit. Please let me know your availability for scheduling the audit at your earliest convenience.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]