

Inquiry for Energy Efficiency Assessment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To: [Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Dear [Utility Company Contact Name],

I am writing to inquire about the energy efficiency assessment programs offered by [Utility Company Name]. As a [homeowner/business owner] in [Your Area], I am interested in understanding how I can optimize energy usage and reduce costs.

Specifically, I would like to learn more about:

- Available assessment services
- Eligibility criteria for participation
- Any costs associated with the assessments
- Potential rebates or incentives offered

I appreciate any information you can provide regarding the above points. My aim is to create a more energy-efficient environment while contributing to overall sustainability efforts.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]