

# Dear Patients and Families,

We hope this message finds you well. We are writing to inform you about important revisions to our hospital visitor policy aimed at enhancing the safety and well-being of our patients, staff, and visitors.

## Revised Visitor Guidelines:

- Each patient is permitted to have up to two visitors at a time.
- Visitors must wear masks while inside the hospital premises.
- All visitors will be screened for health symptoms upon entry.
- Visiting hours are now from 10:00 AM to 6:00 PM daily.
- Children under the age of 12 are not allowed to visit at this time.

We understand that these changes may be challenging, but they are essential to maintain a safe environment for everyone. Thank you for your understanding and cooperation.

## Contact Information:

If you have any questions regarding the updated visitor policy, please feel free to reach out to our patient services department at (555) 123-4567.

Sincerely,

The Management Team