

# Inquiry About Reproductive Health Care Services

Date: \_\_\_\_\_

To: [Recipient's Name]

[Organization/Clinic Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the reproductive health care services offered by your organization. I am particularly interested in understanding the range of services available, including but not limited to:

- Family planning and contraceptive services
- Pregnancy testing and counseling
- Sexually transmitted infection (STI) screening and treatment
- Well-woman exams
- Education on reproductive health

Additionally, I would like to know about the availability of these services, operating hours, and whether there are any associated costs or insurance requirements.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Address]