

Utility Safety Inspection Arrangement

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We are writing to inform you that a utility safety inspection has been scheduled for your property located at [Property Address]. This inspection is part of our ongoing commitment to ensuring the safety and reliability of our utility services.

Inspection Details:

- Date of Inspection: [Insert Inspection Date]
- Time of Inspection: [Insert Inspection Time]
- Inspection Duration: Approximately [Insert Duration]

Please ensure that access is provided to all necessary areas of the property. If you have any specific concerns or questions, do not hesitate to contact us at [Your Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[Company Phone Number]

[Company Email]