

# Letter of Acknowledgment

Date: [Insert Date]

[Volunteer Name]

[Volunteer Address]

[City, State, Zip Code]

Dear [Volunteer Name],

On behalf of [Hospital Name], I would like to extend our heartfelt gratitude for your invaluable contributions as a volunteer. Your dedication and commitment to supporting our staff and patients have made a significant impact on our community.

Your participation in [specific volunteer activities] demonstrated exceptional compassion and professionalism, and your efforts have helped enhance the quality of care we strive to provide.

We truly appreciate the time and energy you have dedicated to our hospital. Thank you once again for your service. We look forward to your continued involvement in our volunteer program.

Sincerely,

[Your Name]

[Your Position]

[Hospital Name]

[Contact Information]