

Speech Therapy Progress Update

Date: **[Insert Date]**

Dear **[Recipient's Name]**,

I hope this message finds you well. I am writing to provide you with an update on [Child's Name]'s progress in speech therapy.

Over the past few weeks, [Child's Name] has made significant strides in the following areas:

- Improved articulation of specific sounds, particularly [list specific sounds].
- Increased vocabulary, with a noted interest in [mention topics or areas].
- Enhanced ability to form complete sentences during therapy sessions.

We have been focusing on [mention specific goals or activities], and I am pleased to report that [he/she/they] is showing enthusiasm and progress. [Child's Name] responds well to interactive games and exercises designed to reinforce these skills.

Looking ahead, we will continue to build on these developments by introducing [mention upcoming activities or goals]. I encourage you to practice [mention any specific exercises or techniques] at home to support [Child's Name]'s growth.

Thank you for your continued support in [Child's Name]'s speech therapy journey. Should you have any questions or concerns, please feel free to reach out at any time.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]