

# Speech Intervention Progress Summary

Date: [Insert Date]

To: [Parent/Guardian's Name]

From: [Therapist's Name]

Re: Progress Summary for [Child's Name]

## Current Goals

- [Goal 1]
- [Goal 2]
- [Goal 3]

## Progress Overview

[Provide a brief summary of the child's progress towards each goal, highlighting specific achievements and areas needing improvement.]

## Recommendations

[Include any suggestions for continued intervention, activities to work on at home, or adjustments to the intervention plan.]

## Next Steps

[Outline the next steps in the intervention process, including upcoming sessions, any assessments planned, and potential goals for the future.]

Thank you for your collaboration and support in [Child's Name]'s speech development. Please do not hesitate to reach out if you have any questions or concerns.

Sincerely,

[Therapist's Name]

[Title/Position]

[Contact Information]