

Flu Vaccination Clinic Cancellation Notice

Dear [Recipient's Name],

We regret to inform you that the flu vaccination clinic scheduled for [Date] at [Location] has been canceled due to [reason].

We understand the importance of your health and encourage you to seek alternate vaccination options. Please check with your local healthcare provider or pharmacy for available appointments.

We apologize for any inconvenience this may cause and appreciate your understanding.

If you have any questions, please feel free to contact us at [Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]