

Health Evaluation Scheduling Notice

Dear [Recipient's Name],

We hope this message finds you well. This is to inform you that your health evaluation has been scheduled as follows:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Address/Facility]

Please arrive 15 minutes early to complete any necessary paperwork. If you have any questions or need to reschedule, feel free to contact us at [Phone Number] or [Email Address].

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]