

Monthly Utility Usage Report

Date: [Insert Date]

Dear [Homeowner's Name],

We hope this message finds you well. Below is the summary of your utility usage for the month of [Insert Month/Year].

Utility Usage Overview

Utility Type	Usage (Units)	Cost (\$)
Electricity	[Insert Electricity Usage]	[Insert Electricity Cost]
Water	[Insert Water Usage]	[Insert Water Cost]
Gas	[Insert Gas Usage]	[Insert Gas Cost]

Total Usage and Cost

Total Units Used: [Insert Total Usage]

Total Cost: [Insert Total Cost]

Comparison to Previous Month

The following is a comparison to your usage in [Previous Month/Year]:

Utility Type	Previous Month (Units)	Current Month (Units)	Change (%)
Electricity	[Previous Electricity Usage]	[Current Electricity Usage]	[Change in Percentage]
Water	[Previous Water Usage]	[Current Water Usage]	[Change in Percentage]
Gas	[Previous Gas Usage]	[Current Gas Usage]	[Change in Percentage]

Thank you for being a valued member of our community. If you have any questions regarding your utility usage, please do not hesitate to reach out.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]