

# Energy Usage Details

Date: [Insert Date]

To: [Business Owner's Name]

Company: [Business Name]

Address: [Business Address]

Dear [Business Owner's Name],

We are writing to provide you with the latest details regarding your energy usage for the past month. This information is crucial for managing your energy consumption and optimizing costs.

## Energy Usage Summary

Month	Energy Consumption (kWh)	Cost (\$)
[Month]	[Amount of Energy Used]	[Total Cost]

## Comparison to Previous Month

Your energy usage has [increased/decreased] by [percentage]% compared to [Last Month].

## Recommendations

To help reduce your energy costs further, we suggest the following:

- [Recommendation 1]
- [Recommendation 2]
- [Recommendation 3]

If you have any questions or need further assistance, please do not hesitate to contact us at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]