

Cancellation Notice for Gardening Workshop

Dear [Participant's Name],

We regret to inform you that the Gardening Workshop scheduled for [Date] at [Location] has been cancelled due to [Reason].

We apologize for any inconvenience this may cause and appreciate your understanding.

If you have already paid for the workshop, a full refund will be processed within [Timeframe].

Thank you for your interest in our gardening workshops. We hope to see you at our future events.

Sincerely,
[Your Name]
[Your Position]
[Organization Name]
[Contact Information]