

Revision Notice

Date: [Insert Date]

To: [Customer Name]

Address: [Customer Address]

Dear [Customer Name],

We are writing to inform you about a revision in your utility account details. Please review the following updated information:

Account Details

- Account Number: [Insert Account Number]
- Service Address: [Insert Service Address]
- Previous Billing Amount: [Insert Previous Amount]
- Revised Billing Amount: [Insert Revised Amount]

If you have any questions or concerns regarding this revision, please do not hesitate to contact our customer service department at [Insert Phone Number] or [Insert Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Utility Company Name]