

Dear Students and Teachers,

We are excited to announce the upcoming **Annual Puzzle Competition** at [School Name]! This competition aims to promote critical thinking and problem-solving skills among students.

Event Details:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Venue]

Eligibility:

All students from grades [Insert Grades] are invited to participate.

Registration:

Please register by [Insert Deadline] by filling out the registration form available in the school office or on our website.

Prizes:

Winners will receive exciting prizes and certificates.

We encourage all students to participate and challenge themselves in this fun and engaging competition!

For any inquiries, please contact [Contact Information].

Happy puzzling!

Sincerely,

[Your Name]

[Your Title]

[School Name]