

# Participation Confirmation

Dear [Participant's Name],

We are pleased to confirm your participation in the upcoming Writing Workshop scheduled for [Date] at [Location]. Your enthusiasm for writing is commendable, and we are excited to have you join us.

The workshop will commence at [Start Time] and will feature various activities designed to enhance your writing skills. Please arrive at least 15 minutes early for registration.

If you have any questions or require further information, feel free to contact us at [Contact Information].

We look forward to seeing you!

Best regards,  
[Your Name]  
[Your Title]  
[Organization Name]