

Technology Expo Participation Confirmation

Date: [Insert Date]

Dear [Participant's Name],

We are pleased to confirm your participation in the upcoming Technology Expo scheduled for [Insert Dates] at [Insert Venue].

Your company, [Insert Company Name], will have the opportunity to showcase your innovations and network with industry leaders and enthusiasts.

Please find the details below:

- Booth Number: [Insert Booth Number]
- Exhibit Hours: [Insert Exhibit Hours]
- Setup Date: [Insert Setup Date]

We look forward to your contribution to making this event a success. If you have any questions, please do not hesitate to contact us.

Best Regards,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]