

Subject: Request for Auction Item Donation for Our Charity Gala

Dear [Donor's Name],

We hope this message finds you well. We are excited to announce that [Organization Name] will be hosting our annual Charity Gala on [Date] at [Venue]. This event aims to raise funds for [Brief Description of Cause].

As part of our gala, we will be holding a silent auction and are seeking donations of auction items. We would be honored to include a donation from [Donor's Business/Organization Name]. Your support will not only help us achieve our fundraising goals but will also showcase your commitment to our community.

Popular auction items include gift certificates, unique experiences, sports memorabilia, art pieces, and more. Your contribution will be acknowledged during the event, in our gala program, and through our promotional materials.

If you are interested in supporting our cause, please contact us by [RSVP Date]. We would be happy to arrange for item pickup or provide any further information you may need.

Thank you for considering this opportunity to make a difference. Together, we can change lives!

Sincerely,

[Your Name]
[Your Position]
[Organization Name]
[Contact Information]