

# Utility Bill Autopay Registration Proposal

Date: [Insert Date]

To: [Utility Company Name]

Address: [Utility Company Address]

Dear [Utility Company Contact Name],

I am writing to propose the registration of my account for autopay regarding my utility bills. My account details are as follows:

- Account Holder Name: [Your Name]
- Account Number: [Your Account Number]
- Service Address: [Your Service Address]

In order to ensure timely payments and avoid any late fees, I request that you set up autopay from my designated bank account. Below are the bank account details for the autopay arrangement:

- Bank Name: [Your Bank Name]
- Account Number: [Your Bank Account Number]
- Routing Number: [Your Bank Routing Number]

Please let me know if you require any additional information or documentation to process this request. I appreciate your prompt attention to this matter and look forward to your confirmation of my autopay registration.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]