

You're Invited to a Retirement Party!

Dear Team,

We are excited to announce a retirement party in honor of **[Retiree's Name]**.

When: [Date] at [Time]

Where: [Venue/Location]

RSVP: Please confirm your attendance by [RSVP Date].

Let's come together to celebrate the incredible career and achievements of **[Retiree's Name]**.
Food, drinks, and good company will be provided!

We look forward to seeing you there!

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]