

You Are Invited!

Dear [Name],

We are excited to invite you to a special retirement celebration honoring [Retiree's Name] for their incredible years of service!

Date: [Date]

Time: [Time]

Location: [Venue/Address]

Please join us in celebrating the amazing contributions of [Retiree's Name] and wish them well in their new chapter of life!

RSVP by [RSVP Date] to [Contact Information].

We hope to see you there!

Warm regards,

[Your Name]

[Your Title/Organization]