

Contribution Request for Block Party Supplies

Date: [Insert Date]

Dear [Recipient's Name],

We hope this letter finds you well. We are excited to announce our upcoming block party scheduled for [insert date] at [insert location]. This event aims to bring our community together for a day of fun, food, and friendship.

To make this event a success, we are seeking contributions to help cover the costs of supplies such as tables, chairs, decorations, and food. We would greatly appreciate any assistance you could provide.

Your generosity will help create a memorable experience for all attendees, and we will ensure that your contribution is recognized during the event.

If you are able to help, please contact us at [insert phone number] or [insert email address]. Thank you for considering our request.

Warm regards,

[Your Name]

[Your Address]

[Your Contact Information]