

You're Invited to Our Holiday Celebration!

Dear Team,

We are excited to announce our upcoming Holiday Celebration! Join us as we celebrate the season and the hard work we've accomplished together this year.

Date: December 15, 2023

Time: 6:00 PM - 9:00 PM

Location: Main Conference Room

There will be food, drinks, games, and holiday cheer. Don't forget to wear your festive attire!

Please RSVP by December 1, 2023, to ensure we have enough treats for everyone.

We look forward to celebrating with all of you!

Warm regards,
The HR Team